



Pit Stops Self-Audit for the Vehicle Services Industry

Checklist

Please circle YES, NO or NA. Circle the NA response only if you do not have that activity or service at your facility. The preferred response in terms of compliance is YES. A NO response means you probably are not in compliance. Refer to the fact sheets for more information.				See the referenced CT DEEP Pit Stops Fact Sheets for additional information: www.ct.gov/deep/pitstops
1. Are waste drums, tanks or other containers closed, labeled and free of leaks?	YES	NO	NA	Appendix A: Hazardous Waste Management
2. Are waste fluids such as oil, antifreeze, solvents and paints stored in separate drums or tanks?	YES	NO	NA	Appendix A: Hazardous Waste Management
3. If you store used oil:				Used Oil, Appendix A: Hazardous Waste Management, Frequently Asked Questions
a. If stored outside, is there secondary containment?	YES	NO	NA	
b. Is it on an impervious base?	YES	NO	NA	
4. If you store tires, is the amount of tires less than 10 cubic yards or approximately 100 passenger car tires?	YES	NO	NA	Tires
5. Do you hot drain oil filters for at least 24 hours before recycling or disposal?	YES	NO	NA	Used Oil, Frequently Asked Questions
6. Do you recycle your used oil by:				Used Oil
a. Shipping it off site for recycling OR	YES	NO	NA	
b. Burning it in a space heater at your facility?	YES	NO	NA	
7. If you burn used oil in a space heater:				Used Oil, Frequently Asked Questions, Appendix A: Hazardous Waste Management
a. Do you test the oil for halogens?	YES	NO	NA	
b. Is the heater designed for that purpose?	YES	NO	NA	
c. Is the heater vented outside?	YES	NO	NA	
d. Is the size of the heater less than 500,000 BTUs?	YES	NO	NA	
8. Are used batteries stored on an impervious base?	YES	NO	NA	Batteries (Lead Acid)
9. Have you conducted a hazardous waste determination on used antifreeze prior to recycling or disposal?	YES	NO	NA	Antifreeze, Appendix A: Hazardous Waste Management
10. Have you conducted a hazardous waste determination on any used rags or absorbents prior to determining proper disposal?	YES	NO	NA	Rags and Absorbents, Used Oil, Appendix A: Hazardous Waste Management
11. Do you have a DEEP stormwater general permit? (Applicable to dismantlers or facilities having five acres or more of contiguous impervious surface.)	YES	NO	NA	Stormwater
12. If you have open floor drains:				Shop Wastewater, Frequently Asked Questions
a. Do you have a DEEP vehicle maintenance wastewater general permit?	YES	NO	NA	
b. If an oil and grit separator is required by the permit, do you inspect it at least twice per year and clean it when necessary?	YES	NO	NA	
13. If you wash or steam clean vehicles:				Shop Wastewater
a. Do you have a DEEP vehicle maintenance wastewater general permit?	YES	NO	NA	
b. Do you wash them under a roofed structure constructed to keep the washwater separate from stormwater?	YES	NO	NA	

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14. If you have a parts washer:				YES	NO	NA	Parts Cleaning
a. Is the lid closed if the solvent reservoir is exposed to the air?				YES	NO	NA	
b. Does the solvent have a vapor pressure less than or equal to 1.0 mm Hg at 68 degrees F?				YES	NO	NA	
c. Is the flow of solvent in the sink a solid fluid stream (vs. a fine, atomized or shower type) and at a pressure which does not exceed 10 psi?				YES	NO	NA	
15. If you repair or service motor vehicle air conditioners:							Refrigerants (CFCs)
a. Do you use EPA approved equipment?				YES	NO	NA	
b. Is staff properly trained and certified by an EPA-approved program?				YES	NO	NA	
16. If you paint cars:							Body Repair and Painting
a. Is the dust being captured if the cars are sandblasted?				YES	NO	NA	
b. Is there a spray booth?				YES	NO	NA	
c. Are there filters in the spray booth to prevent over-spray (emissions)?				YES	NO	NA	
d. Are high-volume, low pressure (HVLP) spray guns used?				YES	NO	NA	
e. Does the facility use 2,000 gallons or less per calendar year of paint and thinner? (A DEEP permit is required if you use more than 2,000 gallons/year.)				YES	NO	NA	
f. Have you done a hazardous waste determination on paint booth filters and paint-related debris (tape, rags, etc.) to determine if they are hazardous waste prior to proper disposal?				YES	NO	NA	
g. Are paint odors confined to your property?				YES	NO	NA	
17. If you have Underground Storage Tanks (USTs):							Petroleum Storage and Dispensing
a. Are they registered with DEEP and files maintained on-site?				YES	NO	NA	
b. Is release detection being performed on USTs and piping?				YES	NO	NA	
c. Have your operators completed the required training?				YES	NO	NA	
18. If your property or business was sold after Oct. 1, 1987, have you filed a DEEP property transfer form (applicable to vehicle body repair facilities)?				YES	NO	NA	Property Transfer
Notes							

Revised May 2012

Employee Name: _____

Inspection Date: _____



Disclaimer: This checklist is a tool to help you evaluate compliance at your facility. It is not a complete list of all regulations that may apply to your business. You are responsible for knowing and complying with all applicable state, federal, local and tribal requirements.